Risk and Compliance for Operations
Trucking Vendor Selection

Purposes and Objectives

- Compliance and Regulations
  Ensure that trucking vendors comply with relevant transportation regulations, licensing requirements and safety standards to avoid legal issues and maintain a secure supply chain.
- Reliability and Performance
  Ensures that chosen trucking vendors have a history of reliability and performance, reducing the risk of delays or disruptions in the transportation of goods.
- Geographic Coverage
  Evaluates the geographic coverage and reach of trucking vendors to ensure they can effectively transport goods to various destinations, aligning with the needs of our supply chain.
- Technology Integration
  Considers the technological capabilities of trucking vendors such as real-time tracking and communication systems to enhance visibility and coordination throughout the transportation process.
- Capacity and Scalability
  Assesses the capacity and scalability of trucking vendors to handle varying shipments volumes, accommodating fluctuations in demand without compromising service quality.
- Risk Mitigation
  Aims to identify and address potential risks associated with trucking services such as theft, damages or logistical challenges.
- Cost Efficiency
  Aims to identify trucking vendors that offer competitive rates while maintaining a high level of service, contributing to overall cost efficiency in the freight forwarding process.
- Communication and Collaboration
  Considers the quality of customer service provided by trucking vendors ensuring effective communication, responsiveness, and problem-solving capabilities.

Trucking Vendor Qualifications

- Reliability and Reputation
  Choose trucking vendors with a solid reputation for reliability and on-time deliveries. Look for customer reviews and references to gauge their performance.
- Experience in Freight Forwarding
  Only engages vendors with experience in handling freight forwarding operations.
  Minimum Years of service in the industry is at least 5 years.

- Fleet Capacity and Diversity
  Assess the trucking vendor's fleet capacity and diversity to ensure they can accommodate various shipments sizes and types, providing flexibility for our freight forwarding needs.
- Safety Record
  Verify the trucking vendors' safety record including their commitment to compliance with industry safety standards and regulations.
- Technology Integration
  Choose vendors with modern tracking and communication systems. Technology integration enhances visibility, allowing us to monitor shipments in real-time and address any potential issues promptly.
- Insurance Coverage
  Ensure the trucking vendor carries adequate insurance coverage for cargo in case of accidents, damages, or other unforeseen events.
  The Insurance coverage for each truck type should align with Country Standard/Practice.
- Compliance with Regulations
  Confirm that the trucking vendor complies with local and international transportation regulations including licensing requirements and adherence to customs and border control procedures.
  Criminal record check with all drivers and truck escort, and regular drug/alcohol/narcotics test is required.

<u>Selection Process</u>

- Prepare Bid Package
  Clearly outline the scope of trucking services needed specifying factors such as shipments volume, destinations, minimum insurance coverage for each truck type, technology integration, safety compliance, and any special requirements.
  Identify Potential Trucking Vendors
  Research and identify potential trucking vendors that meet the criteria considering truck fleet, geographic coverage and experience in freight forwarding.
- Distribute Bid Package / Rate request
  Send the bid package / rate request to the selected trucking vendors, providing a clear submission deadline. A minimum of 2 selected trucking vendors is required.
- Final Selection
  Evaluate the proposals thoroughly and select the trucking vendors that best aligns with our requirements and budget. Announce the bid winner to the selected trucking vendor.
- Implementation Planning
  Collaborate with the chosen trucking vendor to plan the implementation of services, ensuring a smooth transition and effective communication.